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**DEALERS FINE ART PROPOSAL FORM**

Before any questions are answered read carefully the declaration at the end of this proposal which you are required to sign.

Answer all questions in full. Tick Yes/ No boxes.

**1. PROPOSER**

Trading name:.....

Period for which the proposer  
has traded under the current name:..... Years

**2. PREMISES**

Address of the main location:

.....  
.....  
.....

Is the main location:

- (a) Built of brick, stone or concrete and roofed with slate, tile,  
asphalt, metal or concrete and in good condition and repair      YES  NO

If NO, give details:

.....

- (b) Do you keep stock in the basement?      YES       NO

- (c) Do you share your main location?      YES       NO

If YES, with whom and for what purpose:

.....  
.....

- (d) Do you occupy any other location for  
the purpose of the business?      YES       NO

If YES, complete an additional location sheet for each.

**3. PROTECTIONS**

- (a) Is a burglar alarm fitted? YES  NO

If YES:

- (i) is it connected to a police and/or or central station? YES  NO
- (ii) are movement detectors installed? YES  NO
- (iii) are panic buttons installed? YES  NO
- (iv) is there a maintenance contract? YES  NO
- (v) does it protect all areas containing the insured items? YES  NO

- (b) State types of locks on all external doors (e.g.; five lever mortice deadlock etc):

.....

- (c) State types of locks on all windows and skylights (e.g. screw or key operated):

.....

- (d) Give details of all other security protection:

- (i) closed circuit television (CCTV)? YES  NO
- (ii) safe? YES  NO
- (iii) strong room? YES  NO
- (iv) access control? YES  NO
- (v) buzzer entry? YES  NO
- (vi) other?

.....

- (e) Are there:

- (i) fire extinguishers? YES  NO
- (ii) fire alarms? YES  NO
- (iii) smoke detectors? YES  NO
- (iv) sprinklers? YES  NO
- (v) other fire protections?

.....

**4. STOCK**

Give the approximate split of your stock values:

- (a) Paintings pre 1960, drawings and prints ..... %
- (b) Paintings post 1960 ..... %
- (c) Books ..... %
- (d) Statues and sculptures of a non-fragile nature,  
items of non-precious metals or wood ..... %
- (e) Porcelain, pottery, ceramics, glass, jade, and  
Other items of a brittle or fragile nature ..... %
- (f) Furniture ..... %
- (g) Clocks, barometers, mobiles, and other mechanical art ..... %
- (h) Silver ..... %
- (i) Jewellery, watches and gold ..... %
- (j) Any other stock (give full details):

.....  
.....  
.....

**5. BASIS OF SETTLEMENT**

On what basis do you require claims in respect of your own stock to be settled?

- (a) Cost price only                      YES                       NO
- (b) Cost price plus an uplift                      YES                       NO

If YES, state a percentage ..... %

- (c) Other:

.....  
.....

**6. LIMITS**

(a) State the sum insured for:

(i) Stock including all entrustments:

.....

(ii) Trade and office equipment, furnishing, fixtures and fittings:

.....

(iii) Reference library:

.....

Do the above sums insured represent the total value of stock that will be at risks?

 YES 

 NO 

If NO, give details:

.....

.....

(b) State the transit limit required:

.....

(c) State the average value of monthly:

(i) Domestic transits:

.....

(ii) International transits:

.....

Where are these International transits normally sent to?

.....

(d) Which trade fairs and exhibitions will you attend?

Name of trade fair / exhibition	Limit required

(e) State which transit companies you normally use:

.....

**7. PREVIOUS INSURANCE**

Name of previous insurers:

.....

Expiry date of previous policy ...../...../.....

Expiring Deductible/ Excess .....

 Has any insurer declined to accept, cancelled, refused to continue or agreed to continue only on special terms any insurance for the proposer or any other person to whom this insurance would apply: YES  NO 

If YES please provide details

.....

.....

.....

(continue on a separate sheet if necessary)

**8. LOSSES**

 Have you or any other principals, partners and directors sustained any loss or damage during the last five (5) years which would have been covered by this type of insurance had it been in force? YES  NO 

If YES, for each incident give approximate date, brief circumstances and amount:

Date	Circumstance	Amount

**9. OTHER INFORMATION**

Have you or any principals, partners or directors ever been convicted of arson or any offence involving dishonesty, e.g. fraud, theft or handling stolen goods?

YES

NO

If YES please supply details:

.....  
.....

(continue on a separate sheet in necessary)

Are there any other factors affecting this insurance of which you are aware?

YES

NO

If YES, give details

.....  
.....

(continue on a separate sheet in necessary)

**10. REFERENCES**

Give names and address of two referees from your trade

(i) Name:

.....

Address:

.....  
.....

(ii) Name:

.....

Address:

.....  
.....

**PRIVACY NOTICE**

Neither the U.S. Brokers that handled this insurance nor the Insurers that may underwrite this insurance will disclose non-public information concerning the proposer to non-affiliates of the Brokers or Insurers except as permitted by law.

**DECLARATION**

You must read this before signing below.

To the best of my knowledge and belief the information provided in connection with this proposal, whether in my own hand or not, is true and I have not withheld any material facts. I understand that non-disclosure or misrepresentation of a material fact will entitle Insurers to avoid this insurance.

(A material fact is one likely to influence acceptance or assessment of this proposal by Insurers. If you are in any doubt as to whether a fact is material or not you must declare it below:

.....  
.....  
.....

I understand the signing of this proposal does not bind me to complete the insurance but agree that should a contract of insurance be concluded, this proposal and the statements made therein shall form the basis of the contract.

Print Name:.....

Signed:..... Dated:.....

You should keep a record (including copies of any letters) of all information supplied to Insurers for the purpose of entering into this insurance. A copy of your completed proposal will be available (on request) provided the insurance is effected.

You must inform the Broker of any change in circumstances which will materially affect this insurance. If you are in any doubt you should consult your insurance agent/ Broker.